

# Meeting Minutes 03.13.18

## Madison's Trust Elementary School PTA Board Meeting Minutes

Meeting Date: Tuesday, March 13, 2018 @ 10:30am

Meeting Location: MTES

Attendees: Kim P. Angela B., Candy A., Ashley K., Siddhi S., Amber L., David S.

1. Call to Order- 10:30AM
2. Approve Minutes from Last Meeting
3. Principal's Report
  - a. *Mural* – work begins March 19. Expected to be completed in two weeks.
  - b. *iPad purchase* – Purchase is approved and order can be processed.
  - c. *School supplies*- Lists were submitted to vendor (SchoolKidz).
4. Events Update
  - a. *This is Us – Thursday, April 19th*
    - Next planning meetings – 3/19
      - PTA to buy pizza and do an “American” theme display
  - b. *Staff Appreciation Week – May 7<sup>th</sup> – 11<sup>th</sup>*
    - Plans coming along. No new news.
  - c. *BINGO & Ice Cream Social – Friday, June 1st*
    - Scheduling first committee meeting for 2nd week in April
  - d. *Kindergarten Registration*
    - Do we want a table? YES! If so, what kind of info do we want to provide? General PTA membership information will be communicated and school supply kit information will be available.
    - Can we get a confirmation on days? TBD
  - e. *PTA Survey*
    - Do we want to put out a PTA survey again this year? We need to determine what data will be helpful for the 2018-2019 school year.
5. Fundraising Update
  - a. *Click For Kids – now through 3/16*
  - b. *Spirits Nights*
    - 4/23 – Chick-fil-A, South Riding 5-8pm, 10-15%, Coal Fire reached out – 20% back
    - 5<sup>th</sup> grade – 2/25 Top Golf, April – the Zone, Sweet Frog 5/17 or 5/24
    - CJR Martial Arts – Parents Night Out?
      - 100 kids max - \$35 pkid, \$15 add kid, \$30/\$10 if register early
      - 6-10pm; games, pizza, movie, popcorn
      - PTA receive all proceeds, but must collect payment
  - c. *Silent Auction*
    - School related Items – scheduled over the next couple of weeks, photos needed
    - Week of 3/12 – PM Announcer 2:20pm, 3/15 – Secretary of the Day 8am, 3/23 VIP Lunch 11am, 3/23 Principal of the Day
  - d. *Rent a Chick*
    - Total Income – \$590
  - e. *Box Top*
    - Collected 3,651 box tops, earned \$365.10
  - f. *Committee Heads*

- Rebecca not coming back – need to post for
- Jen Shah interested in box tops and store cards
- Joy will come back – but can she?? She also wants to post now for a committee head partner ☺

## 6. Treasurer's Update

### a. *Treasurer's Report*

- February Reconciliation
- Income/Expenses Status
  - Rent a Chick-
    - MTES Portion: \$590
  - Concessions
    - Money in: \$810.11                      Money Out: \$516.83
  - Basketball
    - Money in: \$2892.96                      Money Out: \$1568.00
  - Membership
    - Money in: \$55                      Money out: \$1473.75
  - ASEP
    - Money in: \$187.50                      Money out: \$7045.00
  - Science Olympiad
    - Money In \$1710.00                      Money out: \$540
  - Math Olympiad
    - Money Out: \$588
  - Library Mural
    - Money Out: \$23, 550.00
  - YTD:
    - Money in: \$193,060.72                      Money out: \$120,935.30

b. *Teacher Grants*- Mr. Stewart to reiterate the availability of grants to all MTES teachers.

## 7. Secretary's Update

### a. *School Supply Kits*

-Contracted will be finalized this week.

## 8. STEM Academic Programs

### a. *Math League Competition*

### b. *Awards Ceremony*

## 9. ASEP

### a. *Vendor contract*

1. \*\*\*1099s required for all.

## 10. Membership

## 11. Volunteer

### a. *Sign Up Genius*

### b. *Volunteer Thank You Breakfast*

### c. *Volunteer Gifts*

## 12. Communications

## 13. Action Items

Item	Assigned	Due Date	Status
Look into using left over STEM funds for STEM at School	Laura Gangle		

14. New Business

15. Adjournment- 12:15PM